ICEDR HRD Leadership Program—USA

Held at AMA Executive Conference Center
New York, NY, USA ❖ May 2-4, 2006

Contact Information

Please use the following information during program hours:

AMA Executive Conference Center
1601 Broadway
New York, NY 10017
Phone: +1-212-903-8060
Fax: +1-212-903-8469
Web: http://www.amanet.org/exec_conf_cntr/new_york/ny_intro.htm

Unless there is an emergency, the program will not be interrupted for phone calls or faxes. The names of guests receiving messages (phone or fax) are displayed on the message monitors located throughout the center. Pay phones and credit card phones are available throughout the center and faxes can be sent through the customer service desk.

Travel Information

New York City is serviced by La Guardia, John F. Kennedy and Newark Airports (all 12-15 miles from the meeting location). The AMA Executive Conference Center is located at 1601 Broadway (in the same building as the Crowne Plaza Hotel), on Broadway and 48th Street near Times Square. The entrance is on 48th Street. The program starts at 8:00 on May 2 and ends by 13:30 on May 4.

Dress

Comfortable, casual clothing is recommended for the entire program.

Meals

A continental breakfast buffet and lunch will be served daily at the AMA Center. ***May 2, we will have a special group dinner*** for all participants immediately following the end of the program session. The dinner will be informal, fun and important for networking with program faculty and participants. Everyone is strongly encouraged to attend this group dinner. ***It is very important*** for us to know in advance how many people will attend the group dinner on May 2. Please confirm your attendance to Chantal Olson at colson@icedr.org so we may book a seat for you. Nothing is scheduled for the evening of May 3, so that you can explore New York City with other participants, see a Broadway Show, dinner, etc. (Call your Hotel Concierge in advance for tickets & reservations).

Accommodations

Hotel reservations must be made by the participants at least one month prior to arrival and you must request the AMA meeting rate to receive a special low rate. There are several hotel options for this program with discounted AMA rates:

- Crowne Plaza Manhattan, 1605 Broadway, New York, NY 10019, 1-800-243-6969 or main (212) 977-4000 (indoor connection to AMA Conference Center). Crowne Plaza Manhattan Hotel
- Novotel of New York, 226 West 52nd Street, New York, NY 10019, 1-800-221-3185 or main (212)-315-0100 Novotel of New York
- Sheraton Manhattan, 790 7th Ave., New York, NY 10019, 1-866-500-0223 or main (212) 581-3300 Sheraton Manhattan Hotel